



PRÉSIDENCY COLLEGE (AUTONOMOUS), CHENNAI - 600 005.
OFFICE OF THE CONTROLLER OF EXAMINATIONS

CIRCULAR

Date: 25.01.2018

The Even Semester End Examinations of this academic year (2017-2018) for all courses are scheduled to be held in April 2018 as already announced. The Detailed Time-table will be notified in due course. Prescribed **UG & PG Examination Application Forms will be issued to the concerned departments on 29.01.2018.**

EXAMINATION FEE-STRUCTURE:

Sl.No.	Details	U.G. Courses	P.G. Courses
1	Theory paper	Rs.60/-	Rs.130/-
2	Practical paper / Practical paper with field work & Viva Voce	Rs.95/-	Rs.200/- (Rs.500/- for Microbiology)
3	Project with Viva-voce	Rs.200/-	Rs.250/- (Rs.500/- for Microbiology)
4	Internship / Block Placement		Rs.200/-
5	Statement of Marks	Rs.75/	Rs.75/
6	Cost of Application	Rs.25/	Rs.25/
7	Provisional & Degree Certificate (For Final Semester Students only)	Rs.325/	Rs.325/
8	Consolidated Mark sheet (For Final Semester Students only)	Rs.250/	Rs.250/
9	Penalty for Late Submission	Rs.100/	Rs.100/

The filled in application form along with challan of fee payment (College copy) should be **submitted to the Office of the Controller of Examinations through their respective tutors on or before the last date.**

The Last date for payment of fees without fine is **06.02.2018.**

The Late date for payment of fees with fine is **15.02.2018.**

Examination fees should be paid in **Central Bank of India by Challan.**

In the Application form, the students should furnish the correct information of every item.

All UG & PG final year students are requested to ensure the correct initials and spelling of their names (Both in English & Tamil) in their application forms.

SUPPRESSION OF FACTS OR FURNISHING FALSE AND INCOMPLETE INFORMATION WILL LEAD TO REJECTION OF THE APPLICATION FORM. Students who are to 'redo' for want of attendance in any one of the previous Semesters have to rejoin the particular semester after completion of the course and attend classes regularly and then appear for the examinations.

UG-Students who had enrolled in the year **2010-2011** and thereafter are eligible to appear for arrear papers.

PG-Students who had enrolled in the year **2013-2014 (For MCA 2012-2013)** and thereafter are eligible to appear for arrear papers.

NO APPLICATION WILL BE ENTERTAINED AFTER LAST DATE.

P. S. Srinivasan
25/01/2018
CONTROLLER OF EXAMINATIONS i/c

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N.B: Students applying for more than 10 papers (including current semester papers) should pay Rs. 75/- Extra for statement of marks.